E&O Risk Management: Meeting the Challenge of Change Seminar

FREE Member Benefit Seminar for all IIAB of Arizona and Surplus Line Association members. ITEC has partnered with the Surplus Line Association of Arizona to provide these free education programs.

Learn how to protect your agency... Included in this seminar: account evaluation and documentation; general agency operation and management processing: claims processing. You will receive sample letters and sample procedures and much more. This class has been especially designed for ANYONE in the agency having contact with clients, including agency principals, producers and staff. **NOTE:** *To all our member agents that hold a Westport or Fireman's Fund Policy through us – this seminar could qualify you for a discount on your premium. It also can qualify you for **six** free Continuing Education Credits. For attendance requirements, please contact the E&O Department at (602) 956-1851.*

TIME: 8:30 am – 3:30 pm

INSTRUCTOR: Joni Fairbrother, CIC, RPLU

COST: FREE to all IIAB of Arizona members (see below)
$100.00 for all Non-IIABAZ Members

*Approved for **6** hours of Arizona Continuing Education Credit.*

DATES AND LOCATIONS: (Please check box)		
☐	January 29, 2015	Quality Inn & Suites – 271 South Lake Havasu Avenue – Lake Havasu City, AZ 86403
☐	February 19, 2015	ITEC Classroom – 333 East Flower Street – Phoenix, AZ 85012
☐	February 24, 2015	Site in Sierra Vista, Arizona to be determined
☐	March 26, 2015	Abracadabra Restoration – 4814 North Shamrock Place – Tucson, AZ 85705
☐	April 8, 2015	Doubletree by Hilton – 1175 West Route 66 – Flagstaff, AZ 86001
☐	May 13, 2015	ITEC Classroom – 333 East Flower Street – Phoenix, AZ 85012
☐	June 18, 2015	Shilo Inn – 1550 South Castle Dome Avenue, Yuma, AZ 85365
☐	July 21, 2015	ITEC Classroom – 333 East Flower Street – Phoenix, AZ 85012
☐	September 15, 2015	Abracadabra Restoration – 4814 North Shamrock Place – Tucson, AZ 85705
☐	October 15, 2015	ITEC Classroom – 333 East Flower Street – Phoenix, AZ 85012

☐ Mr. ☐ Ms. ☐ Mrs. Preferred Name for Badge:_____

First Name:_____ M.I._____ Last Name:_____

Are you taking this seminar for C.E. credit? ☐ YES ☐ NO

Designations:_____
Date of Birth:_____

Agency/Company:_____

Address:_____

City:_____ State:_____ Zip Code:_____

Phone: (_____)_____ Fax: (_____)_____

E-Mail Address:_____

MANDATORY POLICY FOR ALL E&O SEMINAR REGISTRANT: ALL REGISTRANTS MUST PROVIDE THEIR CREDIT CARD INFORMATION. If you are a member and you register and attend, your credit card will not be charged. Please read the full cancellation policy below for further explanation. Please initial here _____ stating you understand the registration and cancellation policy.

Method of Payment:

☐ IIABAZ Member – FREE
☐ Non-IIABAZ Member – $100.00

☐ Check: made payable to ITEC
☐ Credit Card:
☐ VISA ☐ MASTERCARD ☐ AMEX

Receipt? ☐ YES ☐ NO

Credit Card Security Code: _____

Card Number: _____ - _____ - _____ - _____

Expiration Date: _____/_____

Cardholder's Name: _____ Cardholder's Signature: _____
↑ Please Print! ↑

Credit card billing address (with zip code): _____
↑ Same address as above? - Please circle YES or NO↑

CANCELLATION POLICY: For members: If you enroll and attend, or if you register, then cancel before the seven (7) business days prior to the seminar, your card will not be charged. If you cancel and do not send someone in your place within the seven (7) business days prior to the seminar, IIABAZ will charge your credit card $100. If you are a no-show, IIABAZ will charge your credit $100. **For non-members:** Full refund if written notification is received seven (7) business days prior to the seminar. Cancellations received after that date will incur a $100 non-transferable fee. No shows forfeit full registration fees. ITEC reserves the right to cancel or reschedule this event.